

Heath Hayes & Wimblebury Parish Council

Meeting of the Parish Council Held at Hayes Green Community Centre Wednesday 11th June 2025, 6.30 pm

Present: Cllr E Aston, J Aston, A Beach, V Davies, C Harborow, J Harper, P Hewitt, J Hill, J Preece, R Whorton & L Wilson.

In Attendance:

Parish Clerk: Mrs L Bowman

Members of Public: 0

06/25/31.0	Apologies Apology received from Cllr P Theodorou
06/25/32.0	Declaration of personal & prejudicial interest in any item on the agenda Cllr J Aston and L Wilson - Planning
06/25/33.0	To receive requests for dispensation None.
06/25/34.0	Public Participation None.
06/25/35.0	To Approve the Minutes of the meeting held on the 14th May 2025 The minutes of the meeting held on the 14 th May 2025 were approved as a true record. Proposed: Cllr A Beach Seconded: Cllr C Harborow
06/25/35.1	To Approve the Minutes of the extra ordinary meeting held on the 23rd May 2025 The minutes of the extraordinary meeting held on the 23 rd May 2025 were approved as a true record. Proposed: Cllr J Aston Seconded: Cllr C Harborow
06/25/36.0	Chair's Announcements & County Council's update Cllr Whorton asked the County Council to consider installing railings around the corner of Chapel Street by the post office to assist with parking issues, the speed on the side roads feeding the Hednesford Road needed addressing.
06/25/37.0	Co-option Council considered the co-option application; Council heard a few words to why the proposed Councillor would like to join the Parish Council. Proposed: Cllr P Hewitt Seconded: Cllr B Whorton Resolved: for Mr D Cecil to become a Parish Councillor on the Old Heath Hayes Ward.
06/25/38.0	Clerks Report Council considered and noted the Clerk's Report. <ul style="list-style-type: none">• The planters had been refilled for the summer.• A piece of land at the side of the Community Centre had been cleared and a base installed for a large shed.• A new Parish sign had been installed outside of the Community Centre.• The new Clerk had successfully been signed up to Unity Trust Bank and a charge card had been issued.• Cllr Davies and Cllr Harborow had successfully been added to the bank mandate. Mr Bernard, Mrs Hewitt, Mr Theodorou, Mrs Aston and Mrs S Buxton would be removed from the mandate.

- The Clerk had put a formal complaint into Unity Bank regarding the time taken to amend the bank mandate. As a good will gesture Unity Bank had paid into the bank £75 compensation for the inconvenience.
- Green Escapes had been instructed to complete the tree felling at Cannel Mount.
- Two new laptops had been ordered and received for the Clerk and Communications Officer.
- Two dog fouling signs had been ordered, for the alley by Five Ways School and Cleeton Street.
- Correspondence received from Chase Grandparents and Grandchildren Toddler Group, expressing their gratitude to the Parish Council for the very generous grant of £500.
- Council had been provided with the speed indicator data from the speed indicator signs on Heath Way, both signs on Brickworks Road, John Street and Cannock Road.
- Breakthrough Communications, list of courses available.
- Personnel Advice and Solutions, Council news.
- Staffordshire Parish Council Association, monthly bulletin.
- Copy of correspondence with Cannock Chase District Council planning department regarding the floor levels on the Hill Street development.

06/25/39.0

06/25/39.1

Income & Payments

Council noted the payments since the last report that had been authorised by the audit and governance committee, and the monthly finance report.

Date	Payee	Total
01/05/2025	Lloyds Corporate Card	£3.00
15/05/2025	EE	£20.65
22/05/2025	Centro Systems	£318.24
22/05/2025	Bradleys Accountants	£230.04
22/05/2025	Council Administration	£5,563.14
22/05/2025	SPCA	£1,176.59
22/05/2025	EH Smith	£87.90
22/05/2025	Golds Garage, B&Q, Mileage	£96.63
22/05/2025	Forvis Mazars LLP	£504.00
22/05/2025	Kim Squires	£514.40
22/05/2025	PC Paramedics	£60.00
22/05/2025	Npower	£328.60
23/05/2025	Expenses	£36.67
31/05/2025	Service Charge	£9.90
Total		£8,949.76

06/25/39.2

Council noted the income received since the last report.

Date	Source	Total
09/05/2025	HMRC VAT Reclaim	£2,172.69
22/05/2025	VE Day Cash	£1,375.00
27/05/2025	VE Day Sum Up	£176.97
Total		£3,724.66

06/25/39.3

Council noted the bank reconciliation.

Reserves Brought Forward 1 st April 2025	£135,562.93
Income	£ 64,110.66
Payments	£ 34,441.68
Balance as per bank statement 31 st May 2025	£165,231.91

06/25/40.0

Police Report

Council noted the Police Report.
01/05/2025 - 02/06/2025

Anti-Social Behaviour

03/05/2025 - Gorsemoor Park

A group of persons reported smoking drugs in the park. Walk throughs of park completed by officers.

07/05/2025 - Lyndhurst Road

Cannabis had been smoked by neighbours. Officer attended and occupant handed over a small quantity of cannabis. Community Resolution issued.

08/05/2025 - Newhall Farm Inn

Males reported using electric bike or scooter, swerving in and out of the road. Officers were dispatched on arrival the bike/scooter had left location, last seen heading towards Burntwood.

14/05/2025 - Gorsemoor Park

Traveller community reported to have set up caravans and vans on the park. Cannock Council served notice for immediate eviction.

15/05/2025 - Almond Close

Resident reported a vehicle obstruction, the vehicle had not been causing obstruction at time of officer attendance, however photographs taken of the vehicle. Letter sent to keeper for consideration.

15/05/2025 - Tesco

Two vehicles reported driving in an anti-social manner on the car park. No available officers to dispatch at the time of report.

Vehicle crime

02/05/2025 - Lichfield Road

Road collision where offending vehicle involved had been uninsured and driver had no valid licence. Vehicle seized and driver reported for summons.

03/05/2025 - Hemlock Way

Land Rover Discovery stolen without keys, smashed glass left at location, forced entry. All reasonable lines of enquiry to locate vehicle/offenders had been exhausted.

21/05/2025 Gorsemoor Road

Two vans belonging to same victim had been keyed overnight. This had been the second occasion within two weeks, believe to be targeted. No lines of enquiry to identify any offenders.

26/05/2025 Lyndhurst Road

Ford Transit stolen at 22.00hrs without keys. Smashed glass at location where stolen, indicates forced entry. Enquiries ongoing.

02/06/2025 Sidon Hill Way

Theft of dashcam from insecure Ford Focus RS. Suspect that this had been an attempted theft of vehicle, Enquiries ongoing.

06/25/41.0

Planning Committee

Council noted the planning applications received for the committee to consider.

Application Number	Date	Location	Description	Comments
CH/25/0167	29-05-2025	59 Wimblebury Road WS12 2EE	Demolition of existing dwellings and erection of 2x semi-detached and 1x detached 3x bed dwellings.	No objection.

	CH/25/0170	30-05-2025	Heath Hayes Primary School WS12 2EP	Erection of a powder coated aluminium lean-to canopy to the rear of the existing annex building to the rear of the school.	No objection.
	CH/25/0171	30-05-2025	1 Carlton Close WS12 3TF	Erection of a single storey rear extension and conversion of existing store to annexe.	No objection.
	CH/25/0174	30-05-2025	Hednesford Road WS12 3TE	Installation of 1 x internally illuminated fascia sign, 1 x internally illuminated projecting sign, 1 x non-illuminated window sign, 3 x vinyl windows signs and 1 x non-illuminated totem sign.	No objection.
06/25/42.0	Open Spaces Council received the photographic list of work completed during the past couple of months. Councillors identified a few areas that required attention, the phone box outside of cost cutter required weeding, the alley by Gorsemoor School need strimming and the hedge on Hobart Road had been obstructing visibility.				
06/25/42.1	Hobart & Melbourne Road. The County Council had been asked to tidy both roads.				
06/25/43.0	Expenses Policy Council considered and agreed the expenses policy. Proposed: Cllr A Beach Seconded: Cllr V Davies				
06/25/43.1	Grievance Policy Council considered and agreed the grievance policy. Proposed: Cllr V Davies Seconded: Cllr J Hill				
06/25/44.0	Events Committee Council agreed to hold an Event at Hayes Green Community Centre on Saturday, 2 nd August 2025. Proposed: Cllr J Aston Seconded: Cllr C Harborow				
06/25/45.0	Hayes Green Community Centre Grant				
06/25/45.1	During the financial year 2024-25 the Hayes Green Community Centre did not receive its full allocated grant from the Parish Council, this had been an oversight, resulting in a loss of £4,000. Council to consider honouring the shortfall. Proposed: Cllr J Preece Seconded: Cllr C Harborow Resolved: to Grant the Community Centre Grant				
06/25/45.2	On the 13 th March 2024 Minute reference 03/24/175.0 Council agreed to grant the deposit for new flooring, the community centre had been unsuccessful in raising the rest of the grant monies, resulting in the community centre not receiving this further grant, Council to consider honouring the grant, so new flooring maybe installed. Proposed: Cllr J Preece Seconded: Cllr C Harborow Resolved: to Grant the Community Centre Grant				
06/25/46.0	Christmas Lights				
06/25/46.1	Council to consider the quote from Lite Ltd to extend the Christmas lights to Wimblebury and decide on a design. The majority voted to have one light design. Proposed: Cllr J Aston Seconded: Cllr E Aston Resolved: Snowflake Sale				
06/25/46.2	Quote for the electricity installation on the lighting columns. Proposed: Cllr J Aston Seconded: Cllr E Aston				

06/25/47.0	Five Ways Finger Post Staffordshire Highways were obtaining quotes for a new cast iron finger post. The clerk had forward them quotes that the Parish Council had obtained.
06/25/48.0	Shed Council considered quotes to install a shed at the community centre to house the Parish Council assets. Proposed: Cllr J Aston Seconded: Cllr J Hill Resolved: to order from Timberlux Buildings
06/25/49.0	Pride Flag Council considered flying the Pride flag from the Council flagpole at the Community Centre. Proposed: Cllr J Aston Seconded: Cllr A Beach Resolved: to fly the Pride Flag along with the Armed Forces, St Geroge's and County Flag during the year.
06/25/50.0	Items for Information or Future Agendas Council Lanyard Councillor Conduct on social media.
06/25/51.0	Date of Next Meeting - Council Meeting Wednesday, 16th July 2025

Meeting Ended: 7.45pm

Signed:.....

Dated:.....

In accordance with the provision of the Public Bodies (Admission to Meetings) Act 1960, section 1 (2), the public and the Press are excluded from the next part of the meeting due to the Confidential nature of the business being transacted.